

**47th ANNIVERSARY Lawrence Art Guild**  
**ART IN THE PARK**  
**Sunday, May 4<sup>th</sup> 2008** **Lawrence, Kansas**

**Food Vendor Information Packet**

The event this year is **Sunday, May 4, 2008** with vendor check in at 06:30 am. The Show opens at 10:00 am and closes at 5 pm. You may request a space, and all requests will be considered based upon first come first served via post mark. However the Vendor Coordinator has final authority concerning booth location based upon logistical concerns.

Please note the following requirements submitted with your application form and payment.

1. All vending vehicles that are involved in serving must be electrically ground free with note from a licensed electrician. **Completed documentation required along with this application form.**
2. 5lbs ABC Fire extinguisher with required inspection of function tagged (**Copy of tag with application form**).
3. OSHA Compliant **First Aid Kit with Burn Treatment** from Fastpro, Zee Medical (Call 785-840-5830 for info) **Copy of Sales Receipt or picture of kit with application form.**
4. Copy of applicable Health Dept License and Liability Insurance. **Copies submitted with application form.**
5. Submitted **picture** of your serving area plus all required supply vehicles in booth area. Must have at least two views.
6. Submitted menu/pricing of food and drinks (No alcohol).
7. There are no refunds for vendors. If the event is cancelled due to rain, the event will take place May 11, 2008.

**Only Not for Profits will pay 10% of Gross take.** Booth space is priced, flat rate, this year at 125.00 per 10x10 space, 10 feet of Mass. Street frontage by 10 feet deep. A space occupying 11 ft. of frontage along Massachusetts would move to the next level of \$250.00, 21ft. would be \$375.00, etc. **All supply vehicles will be included as part of the Massachusetts Running Foot Charge. Electricity is included, no exceptions.** If a vendor has their own generator, fueled by diesel, LPG or propane they may use it, there is no change in pricing. **No Gasoline generators allowed. A booth may be no deeper than 12ft.**

**47th ANNIVERSERY Lawrence Art Guild  
ART IN THE PARK**

**Sunday, May 4<sup>th</sup> 2008**

**Lawrence, Kansas**

**Food Vendor Entry Form**

NAME: \_\_\_\_\_

BUSINESS/BOOTH NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

**Check List: ALL MUST BE CHECKED** with appropriate documents included.

Electrician Note: \_\_\_\_\_ Copy of Fire Extinguisher Tag: \_\_\_\_\_ First Aid Kit: \_\_\_\_\_ License: \_\_\_\_\_

Insurance: \_\_\_\_\_ Pictures: \_\_\_\_\_ Menu: \_\_\_\_\_

All Vendors are required to supply their own outdoor 50ft and 100ft extension cord

Describe your booth size here and then circle the appropriate price below: Your Booth size includes TRAILER HITCHES and REQUIRED SUPPLY VEHICLES.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10x10 ft =125.00    11x10=\$250.00    21x10=\$375.00    31x10=\$500.00  
41x10=\$625.00    51X10=750.00

**COMPLETED VENDOR PACKET INCLUDING PAYMENT IN FULL, REQUIRED DOCUMENTS SHALL BE RECEIVED NO LATER THAN MARCH 15<sup>th</sup> 2008**

Applications received after March 15<sup>th</sup> will be assessed an additional 25%.

I understand that the application is not considered complete until the checklist and documents are included and payment is made with either a **MONEY ORDER** or **CASHIERS CHECK**. I understand that no refunds will occur.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_, **2008**

**Printed Name:** \_\_\_\_\_

**Return all documents, payment in full (all money orders and Cashiers Checks must be made payable to LAWRENCE ART GUILD) and application to: Madina Salaty, Art in the Park Food Vendor Coordinator, Art in the Park, PO Box 944, Lawrence, KS 66044, Cell 917-971-1892, AITP@lawrenceartguild.org.**