



## Holiday Art Fair

A Seasonal Art Show  
Presented Annually

by the

**Lawrence Art Guild**  
**December 4, 2010**

at the Lawrence Arts Center  
940 New Hampshire  
Lawrence, Kansas

**Calendar:**  
**October 5th**

Deadline for receipt of entries

**November 2nd**

Screening notices & photos returned

**Friday, December 3rd**

Artist Display setup - 9:00p

**Day of Event**

Final setup 7:00-9:30a

Holiday Art Fair open 10:00a-6:00p

Closing "Social" 6:00-7:00p

ARTIST CHECKOUT 6:30-7:30p

## The Lawrence Art Guild's Holiday Art Fair

A one-day event offering area artists a seasonal exhibition and sales opportunity. Live music is scheduled throughout the day and an evening "Social" with wine and refreshments. The Guild retains a commission of 10% on sales which enables us to fulfill our mission statement.

### Eligibility

The Fair is open to any artist 18 years of age or older. All media are eligible. **Only your original art and reproductions of your original art are eligible for display and sale.** Original works must make up the majority of the work displayed. **Items made from non-original or commercial patterns, molds, or kits are not eligible.** The Lawrence Art Guild reserves the right to refuse any entry application. The Guild also reserves the right to remove any items that may appear in your display that were not represented in entry photos, or that are otherwise deemed ineligible or unsuitable for display.

### Display

Remember, display space is limited. You will be assigned a display space approx. 6 feet wide. A limited number of spaces have electric outlets. Every effort will be made to meet your requirements. We are using the galleries this year but cannot use the walls so bring your own panels, tables and display fixtures. Set-up is Saturday morning 7:00-9:30am. Friday Evening set-up starts at 9:00pm.

### Check-Out at End of Fair

**All artists must checkout at the end of the Fair, whether or not they have sold any work.** The 10% commission on sales will be collected at the time. Have your sales total ready. Please help to clean up your area during take-down. (NO EARLY TAKE-DOWN PLEASE)

### Entry Requirements

1. A completed entry form plus 4 color prints of your work-including 1 photo or sketch of your typical display. If entering/displaying more than one medium submit three additional slides or prints for each medium.
2. The Entry Fee.
3. A SASE with sufficient size and postage for the return of the Screening Notice (plus your refund and photos if you are not accepted.)
4. Deadline for receipt of entries: Monday, October 5.

### Entry Fee

**LAG members - \$35**

**Non members -\$50**

**Senior Citizens: (60 years & over)**  
**member - \$30 non-member - \$45**

If you are not accepted, the entry fee is returned less a \$5 non-refundable Screening Fee, along with the Screening Notice and your photos. Fee may be paid by check, money order, or cash. Make checks or money orders out to: Lawrence Art Guild.

### Screening and Selection

A screening committee will review entries for originality, overall artistic quality, and display requirements. High quality or professional photos will give you the best chance for consideration. Electronic postcards will be available for accepted artists to send out to patrons. There will be Guild volunteers available during the Fair for assistance.

**Mail entries to:**  
**Lawrence Art Guild**  
**Holiday Art Fair Entry**  
**P.O. Box 1357**  
**Lawrence, KS 66044-8357**

*\*DO NOT MAIL ENTRIES TO THE LAWRENCE ARTS CENTER*

**Questions? Want to Volunteer?**

Contact Bob Gent, Holiday Art Fair Chairperson, at  
[HAF@lawrenceartguild.org](mailto:HAF@lawrenceartguild.org)

**Check us out at [www.lawrenceartguild.org](http://www.lawrenceartguild.org)**

# Holiday Art Fair Entry Form

**Saturday, December 4th at the Lawrence Arts Center**  
**A Seasonal Art Show Presented by**  
**the Lawrence Art Guild**  
**Deadline October 5, 2009**

Please read the attached info sheet. Keep info sheet & photocopy of your entry form for reference.

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
Last First

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Medium:** \_\_\_\_\_ **State Tax ID#:** \_\_\_\_\_

**I will help distribute posters (circle one) Yes No** \_\_\_\_\_

**Entry Fee** (Please check appropriate box)

LAG Member \$35

Non-Member \$50

Senior Citizen LAG Member \$30

Senior Citizen Non-Member \$45

**Guild also retains 10% commission on all sales.**  
**Submit check, money order or cash for entry fee**  
**due. Make checks payable to Lawrence Art Guild.**

**Artist Needs** (Please check all appropriate boxes)

Note: Artists must provide their own tables and panels.  
Tables and booth set up need to be 6 ft. maximum  
please

Electrical Outlet

I will use the electronic file for post cards  
send to my email \_\_\_\_\_

## Entry Materials Checklist

Completed Entry Form

Minimum 4 color prints (Including one of typical  
display. Additional 3 prints per other mediums you plan to  
display also required.)

Entry Fee

SASE for Screening Notice & Photo Return

Mail before deadline

**Postcards will be mailed by the *Lawrence Arts***  
***Center* to their mailing list, however you may**  
**receive an electronic file to forward or print your**  
**own as needed.**

**MAIL TO:**

**Lawrence Art Guild**  
**Holiday Art Fair Entry**  
**P.O. Box 1357**  
**Lawrence, KS 66044-8357**

Lawrence Art Guild  
PO Box 1357  
Lawrence, KS 66044-8357

## Lawrence Art Guild Membership Form

The Lawrence Art Guild, a 501(c)(3) non-profit organization, promotes arts awareness in the Lawrence area and supports the creative growth of its members and area artists. Members have the opportunity to show in the **1109 Gallery**, and the Guild annually sponsors an **All Member Show**, and two art fairs: **Art In The Park** and the Holiday Art Fair. The Guild produces an online newsletter, schedules exhibits at the Lawrence Public Library, offers discounted entry fees to Lawrence Art Guild events, offers space on its website to feature work and web links for guild members, presents art forums, and provides support for art education.

This is a Membership Renewal     This is a New Member Application    Date: \_\_\_\_\_

Name(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ (Do Not Publish \_\_\_\_\_)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Medium: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Night: \_\_\_\_\_ (Do Not Publish \_\_\_\_\_)

Would you like to show your work on the Lawrence Art Guild Website:    [www.lawrenceartguild.org](http://www.lawrenceartguild.org)

Yes \_\_\_\_\_ No \_\_\_\_\_ (If so, you will receive an email with instructions.)

### Membership Categories and Dues

(Check one of the following)

- Regular - \$25.00
- Senior Citizen - \$15.00
- Student (with student ID) - \$15.00
- Household (Common Address) - \$35.00
- Patron - \$45.00 Business - \$150
- Past President (Free Membership)
- Lifetime Membership - \$1000 (Dedicated to Endowment Fund)

The Lawrence Art Guild is a volunteer organization. It will stay as vital and active as it is today only if members participate fully. Please check the boxes to let us know ways you can help.

- Serve as an Officer
- Jury or screen shows     Help as needed
- Help hang shows
- Show my/our work at Guild-managed exhibit spaces
- Be a Mentor

Please return this form - with your check for dues and fees payable to Lawrence Art Guild - to:

Membership Chair  
Lawrence Art Guild  
PO Box 1357  
Lawrence, KS 66044-8357

<b>LAG use only</b>	Date received	_____
Amount	_____	Normal _____